

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET

**VEHICLE AND TRAVEL SERVICES (VTS)
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED
EMPLOYEES
Effective January 1, 2019**

MICHIGAN SELECT CITIES *

	Individual	Group Meeting pre-arranged and approved
Lodging**	\$85.00	\$85.00
Breakfast	\$10.25	\$13.25
Lunch	\$10.25	\$13.25
Dinner	\$24.25	\$27.25

MICHIGAN IN-STATE ALL OTHER

	Individual	Group Meeting pre-arranged and approved
Lodging**	\$85.00	\$85.00
Breakfast	\$ 8.50	\$11.50
Lunch	\$ 8.50	\$11.50
Dinner	\$19.00	\$22.00
Per Diem	\$81.50	
Lodging	\$45.50	
Breakfast	\$ 8.50	
Lunch	\$ 8.50	
Dinner	\$19.00	

OUT-OF-STATE SELECT CITIES *

	Individual	Group Meeting pre-arranged and approved
Lodging**	Contact Conlin Travel	Contact Conlin Travel
Breakfast	\$13.00	\$16.00
Lunch	\$13.00	\$16.00
Dinner	\$25.25	\$28.25

OUT-OF-STATE ALL OTHER

	Individual	Group Meeting pre-arranged and approved
Lodging**	Contact Conlin Travel	Contact Conlin Travel
Breakfast	\$10.25	\$13.25
Lunch	\$10.25	\$13.25
Dinner	\$23.50	\$26.50
Per Diem	\$89.50	
Lodging	\$45.50	
Breakfast	\$10.25	
Lunch	\$10.25	
Dinner	\$23.50	

Incidental Costs (per overnight stay) \$5.00

Mileage Rates

Premium Rate	\$0.545 per mile
Standard Rate	\$0.340 per mile

*See Select High Cost City Listing

**Lodging available at State Rate, or call Conlin Travel at 877-654-2179 or www.somtravel.com

SELECT HIGH COST CITY LIST
TRAVEL RATE REIMBURSEMENT FOR CLASSIFIED and UNCLASSIFIED EMPLOYEES EFFECTIVE
October 1, 2018

Michigan Select Cities/Counties

Cities	Counties
Ann Arbor, Auburn Hills, Detroit, Grand Rapids Holland, Leland, Mackinac Island, Petoskey Pontiac, South Haven, Traverse City, Leland	Grand Traverse Oakland Wayne

Out of State Select Cities/Counties

State	City/County	Counties
Montgomery & Prince George County, Arizona	Phoenix, Scottsdale, Sedona	Maryland Counties of Montgomery & Prince Georges, Baltimore City, Ocean City
California	Los Angeles (Los Angeles, Orange, Mendocino & Ventura Counties, Edwards AFB) Eureka, Arcata, McKinleyville, Mammoth Lakes, Mill Valley, San Rafael, Novato, Monterey, Palm Springs, Sand Diego, San Francisco, Santa Barbara, Santa Monica, South Lake Tahoe, Truckee, Yosemite National Park	Massachusetts Boston (Suffolk), Burlington, Cambridge, Woburn, Martha's Vineyard Minnesota Duluth, Minneapolis/St. Paul (Hennepin and Ramsey Counties) Nevada Las Vegas New Mexico Santa Fe New York Lake Placid, Manhattan (the borough of Manhattan, Brooklyn, Bronx, Queens and Staten Island), Melville, New Rochelle, Riverhead, Suffolk County Ronkonkoma, Tarrytown, White Plaines,
Colorado	Aspen, Breckenridge, Grand Lake, Silverthorne, Steamboat Springs, Telluride, Vail	Ohio Cincinnati Pennsylvania Bucks County, Pittsburgh Rhode Island Bristol, Jamestown, Middletown/Newport (Newport County) Providence
Connecticut	Bridgeport/Danbury	Texas Austin, Dallas, Houston (L.B. Johnson Space Center)
District of Columbia	Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland)	Utah Park City (Summit County) Vermont Manchester, Montpelier, Stowe (Lamoille County)
Florida	Boca Raton, Delray Beach, Jupiter, Fort Lauderdale, Key West	Virginia Alexandria, Falls Church, Fairfax
Georgia	Jekyll Island, Brunswick	Washington Port Angeles, Port Townsend, Seattle
Idaho	Sun Valley/Ketchum	Wyoming Jackson, Pinedale
Illinois	Chicago (Cook and Lake counties)	
Kentucky	Kenton	
Louisiana	New Orleans	
Maine	Bar Harbor, Kennebunk, Kittery, Rockport, Sanford	